

Sample Inspection Report



Quote Number: _____

Inspector: _____

To ensure the quality of your manufactured parts, an inspection technician has conducted the following checks for your order:

The quantity of parts agrees with the amounts specified on the Purchase Order.

All part dimensions are in accordance with the supplied technical drawing and/or CAD model (with the technical drawing taking precedence).

All parts have had sharp edges and burrs removed.

All thread holes are accounted for and tapped as per the technical drawing (where applicable as indicated on the Purchase Order).

All tolerances are within specification as per the technical drawing (where applicable as indicated on the Purchase Order).

All part surface finishes have been applied and are consistent and free of any chips or scratches (where applicable as indicated on the Purchase Order).

Relevant QA/QC documentation is included with the order (where applicable as indicated on the Purchase Order)

All parts are correctly packed to ensure parts are not damaged while in transit

Order Notes (where applicable):

Signature of Inspector: _____

Date: _____

This Inspection Checklist is NOT equivalent to a Certificate of Conformance.